



MEADOW VIEW
SCHOOL

2019-2020 Student Handbook

PREFACE

The material covered within this student handbook is intended as an opportunity to communicate to students and parents regarding general school information, rules and procedures. This handbook is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement.

Any information contained in this handbook is subject to unilateral revision or elimination from time to time without notice. No information in this document shall be viewed as an offer, expressed or implied or as a guarantee of any employment of any duration.

The Bethel School District does not discriminate or harass individuals or groups on the basis of perceived or actual race, religion, color, citizenship, national or ethnic origin, mental or physical disability, pregnancy, familial status, economic status, veteran's status or genetic information, gender or gender expression, parental or marital status, sex, sexual orientation in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act; and the Americans with Disabilities Act Amendments Act of 2008.

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GENERAL INFORMATION

School Hours

Meadow View School hours are from 8:30-2:30

Free breakfast for all students at 8:10 in the cafeteria

Doors open at 8:20

Supervision

The regular school day runs from 8:30 a.m. to 2:30 p.m. Supervision of students is also provided from 8:15 to 8:30 a.m. and from 2:30 to 2:40 p.m. Supervision is not provided for times other than those designated here. Parents should not leave children at school unattended beyond the hours of supervision stated in this handbook. If needed, parents may access a fee based on site child care program for before and after school hours.

Attendance

One of the most important things your child can do to become a successful student is attend school everyday. Just being present at school, your child is participating in the school community, and learning valuable social and academic skills. Attendance is essential in ensuring your child graduates from high school. Reach out for help if you are experiencing tough times (e.g. transportation, unstable housing, loss of a job, health problems) that make it difficult to get your child to school. School staff can help problem solve or connect you to community resources. Oregon law requires all students between ages 6-18 are required to attend school regularly and to be on time for classes, so that they can develop habits of punctuality, self-discipline and responsibility. All students five years of age who have been enrolled in a public school are required to attend regularly while enrolled in the public school.

Absences

If your child is going to be absent, please call Meadow View School at 541-607-9700. Parents will be contacted if the office hasn't been notified of the reason of absence. The school does not excuse absences for vacations. Parents have 48 hours, or two school days after the student's return to school to request the absence(s) be excused.

Blog/Website

We will use our our school website and blog as a tool for Meadow View communication with families. If you have suggestions or ideas, please contact Jennifer Lister at jennifer.lister@bethel.k12.or.us or call 541-607-9700.

Calendar

The Bethel School Board has now approved the revised calendar for the school year.

<http://www.bethel.k12.or.us/wp-content/uploads/2019/08/2019-20-District-Calendar.pdf>

School Closure Delayed Openings

In the event of inclement weather, where students cannot be transported or attend safely, the district will close school for the day. School opening may be delayed when weather conditions are uncertain. Delayed opening means buses will run later than their normal schedules. You can be notified via email or text with updated information on any school closures or delays in Bethel by registering for the free FlashAlert system. To get to FlashAlert and follow the on-screen prompts, go here: <http://www.flashalert.net/id/BethelSD> This is the same system the school district uses to notify local media when there is a weather or emergency-related closure of a school.

How does Bethel School District Communicate to Families during an Emergency

In the event of an emergency at or near your school, we have several ways to keep you informed. Depending on the situation, you can expect one or all of these communications.

- Autodial phone call to the primary phone number listed on your child's Emergency Contact Information
- Text message to your mobile phone if you give permission in advance
- Emailed message from the District or your school's principal
- Postings on District and school websites
- Status update on Twitter @Bethel_Schools
- Informational updates on local media (radio & TV stations)

Lost and Found

A lost and found is located by the gym and elementary pods. The school is not responsible for lost or stolen items or valuables. Labeling all clothing and personal items will help us find the proper owner. Lost and found items that are not claimed will be donated to nonprofit agencies twice per year.

Visitors

All visitors must check in at the front office for permission to be on campus between the hours of 8:30-2:30. Visitors will sign in and be issued a visitor badge which must be visible when in the building. Students are not allowed to bring guests to school. High school visitors must be approved by a school administrator 24 hours in advance of their visit.

Moving or Transferring

Please notify the office of any change of address or telephone number. If you live in an area outside Meadow View's attendance area, you must request a transfer from the Bethel School District Administration Office. If you reside outside the Meadow View School attendance boundaries, parents must provide transportation for their student. Students must maintain regular attendance

Students With Severe Allergies

We recognize the growing number of students with severe, life-threatening allergies. It is the District's responsibility to develop appropriate health plans for students with severe allergies which detail emergency treatment while proactively addressing conditions to prevent exposure to specific allergens.

The District has created a Severe Allergy Handbook that establishes a set of consistent, systemic practices in all Bethel schools. Ask at the Meadow View front office for a copy of the handbook. Please notify our school of

any student with a severe, life-threatening allergy so a Severe Allergy Action Plan can be developed. This will help to ensure Meadow View remains a safe and healthy environment for all students.

Volunteering

Would you like to volunteer in your child's classroom or go on a field trip with the class or volunteer in any other capacity? If so, you will need to complete the online background questionnaire in advance. This is done by going to www.bethel.k12.or.us, clicking on the "Quick Links" tab across the top of the home page, and then on "Volunteer!" Please take the time to fill out all of the questions carefully and then electronically sign the form on the bottom of the page. Also make sure you select the school(s) you would like to volunteer with. You will only be approved to volunteer at the locations you choose on the form.

Background questionnaires must be completed a minimum of two weeks in advance to ensure appropriate processing time. In the event you are completing the questionnaire less than two weeks before a scheduled field trip or event it is possible your application will not be processed in time.

If you do not have access to the internet, the front office staff at Meadow View can provide you with a paper questionnaire form to complete and return. Again, please make sure to answer all questions on the form.

Once approved, the background check is valid for 5 years or until your student moves on to another school. An updated background questionnaire must be completed when your child(ren) move to high school, should you wish to continue volunteering. If you are uncertain if your questionnaire needs updating please contact Meadow View School or the District Office.

Parking Lot Safety

We re-designed our parking lot for the 19-20 school year. Our goal is to provide consistent student safety, emergency access and structure to parking lot areas. We have utilized existing community parking along with our Meadow View front lot. By working together, we can ensure our parking lot is safe for everyone. Pick up a brochure with detailed information in our front office. You can also view our parking lot video at <https://youtu.be/b4SJJSEkjcw>

Medication at School

Students may be permitted to take non-injectable prescription or nonprescription medication at school, on a temporary or regular basis. All requests for the district to administer medication to a student by designated, trained staff shall be made by the parent/guardian in writing. Requests shall include the written instructions of the physician for the administration of a prescription medication to a student or the written instructions of the parent/guardian for the administration of a nonprescription medication to a student. A prescription label will be deemed sufficient to meet the requirements for written physician instructions. For more information, see the Meadow View Health Assistant.

Bethel Nutrition Services

Bethel School meals are a great value and convenient for parents. We use fresh and locally grown foods and our menu options are prepared in the healthiest way possible. There is a healthy balance of all five food groups with vegetarian items available every day and Vegan options are available upon request. Breakfast is offered at no charge to all students.

Lunch prices for the 19-20 school year are: Elementary: \$2.25 Middle School \$2.40

You may now apply online for free and reduced meals in Bethel School District. Paper applications are also available in schools as an option for families. To apply online: Visit Bethel's Nutrition Services website at <http://www.bethel.k12.or.us/nutrition/> and locate the link on the right of the page called Online Application Processing or go directly to: www.mymealtime.com.

Textbooks and Library Books

Textbooks and library books are loaned to students by the Bethel School District without cost. Students are responsible for the books that have been assigned to them, as well as books they borrow from the library, and are required to pay for lost or damaged books.

Home Access Center

Parents can access information concerning their student online through the Home Access Center for grades 4th-8th. On this website, parents are able to view their student's attendance history, discipline record, grades, schedule, state assessment scores, high school transcript and registration information. Home Access Center is a secure website; only those with usernames and passwords can access student data. A letter describing Home Access Center with a login ID and password was given to all parents at registration.

Standards-Based Teaching and Learning

Meadow View is committed to implementing a standards-based model of teaching and learning in which students are given opportunities to meet all skill and knowledge requirements of their grade-level standards. In addition, students are provided with learning targets to show what they need to know and be able to do prior to the assessment. Learning targets are derived from state and national standards and enable students to know where they are progressing in the learning process.

6th-8th Grading

Bethel's middle school grading systems will align closely with the high school grading system

There will be no 0-4 point scale, but a 0-100 percentage scale that can be calculated using any number of points. Grades (course grades) will be reported on Home Access and on report cards, as A+, A, A-, etc.

Bethel SD Grades 6-8 General Scoring Rubric 19-20

Letter Grade	Percent Range	Meaning
A	90.00-100%	<p style="text-align: center;"><i>Exceeds</i></p> <p>Work shows a <i>complete/comprehensive</i> understanding of <i>all</i> aspects of the task. Work exceeds the minimum requirements to meet the standard or learning target. (See below)</p>
B	80.00-89.99%	<p style="text-align: center;"><i>Meets</i></p> <p>Work shows a <i>sufficient</i> understanding of <i>all</i> aspects of the task. Work may have <i>small</i> errors that do <i>not indicate confusion about the topic</i>. Work contains reasoning that is easy to follow.</p>
C	70.00-79.99%	<p style="text-align: center;"><i>Emerging</i></p> <p>Work shows a <i>novice/basic</i> understanding of <i>most</i> aspects of the task. Work may have some gaps or errors that <i>indicate confusion about the topic</i>. Work contains reasoning that is underdeveloped or difficult to follow in places.</p>
D	60.00-69.99%	<p style="text-align: center;"><i>Limited</i></p> <p>Work shows a <i>partial</i> understanding of <i>some</i> aspects of the task. Work contains reasoning that is underdeveloped or difficult to follow.</p>
F	0.00-59.99%	<p style="text-align: center;"><i>Significant Improvement Needed</i></p> <p>Work has <i>significant</i> gaps or errors in skills and/or reasoning, Work does not make any sense, is significantly off topic, or there is no work.</p>

Restorative Practices

Our goal is to establish and maintain a positive, safe and productive learning environment for all students. We want students and parents to be well informed about our guidelines and procedures at Meadow View School. The following information communicates what is expected of students, procedures used to promote positive behavior, and how misbehavior is handled at school.

Meadow View uses positive feedback and acknowledgement when students follow the rules, and corrective feedback and restorative practices when they are not following the rules. Further consequences may be given to students when necessary. We want to use rule violations as an opportunity to teach, correct behavior and increase students' repertoire of possible appropriate responses including repairing relationships of those impacted by the students' behavior.

Restorative Practices In-Action

- « Gives misbehavior a context, the students see how their actions affect others
- « Get to know students and the root of the problem
- « Restorative measures used as primary practice in teaching expected behavior
- « Develops problem solving strategies with student
- « Focus on repairing relationships of those impacted

Meadow View Student Guidelines

Bethel's Guiding Principle:

Bethel Schools are committed to creating safe, caring, mutually respectful environments where all students are honored and valued for their diverse cultural backgrounds, strengths and abilities in every instructional practice and school activity to support academic achievement and student success.

We are committed to establishing and maintaining a safe, positive and productive learning environment for all students. We want students and parents to be well informed about our guidelines and procedures at Meadow View School. The following information communicates what is expected of Meadow View students, procedures used to promote positive behavior, and how misbehavior is addressed.

Meadow View Guidelines

The following are the Meadow View Guidelines:

- Be Kind
- Be Responsible
- Be Safe



“Be Kind” means that students use language that is appropriate for school, accept differences in others, accept that others have a right to personal space and property, empathize with others’ feelings and settle conflicts in nonviolent ways. Being kind also includes the “Lifeskills” of integrity, friendship, cooperation, flexibility, sense of humor, effort, problem solving, responsibility, patience and caring.

“Be Responsible” means that students accept responsibility for doing their best work, dispose of trash appropriately, recycle when available, keep the school clean, care for books and equipment and agree to follow school expectations. Being responsible includes the “Lifeskills” of integrity, initiative, organization, common sense, responsibility and cooperation.

“Be Safe” means students at Meadow View School engage in self-control, think about their behavior before acting, accept responsibility for doing their best work, get along with classmates, and accept directions and limits from teachers and other adults. Being safe also includes the “Lifeskills” of integrity, initiative, flexibility, perseverance, organization, sense of humor, effort, common sense, problem-solving, responsibility, patience, curiosity, cooperation and caring.

In addition, it is expected that all students will follow the Student Conduct Code in *Your Rights and Responsibilities: A Handbook for Bethel; School District Students and Their Parents*, available online.

Parent and Student Responsibilities

1. Ensure your child attends school regularly and is prepared and on time daily.
2. Attend parent conferences.
3. Provide a time and place for your child to do homework and ensure your child reads daily.
4. Inform the school of concerns that might affect your child’s work or behavior.
5. Reinforce Meadow View’s academic policies and behavior guidelines.
6. Review your child’s Tuesday folder (K-5) each week.
7. Check your child’s grades on Home Access Center (4-8)
8. Encourage your child’s efforts and stay aware of what your child is learning.

Student Acknowledgement

The Meadow View Staff work together to encourage positive student behavior through the following activities:

1. Life skill Leader Awards
2. Pod Assemblies (K-5) and School-Wide Assemblies
3. School Spirit Weeks
4. Classroom parties and celebrations
5. Field Trips
6. Attendance Certificates
7. Power Paws
8. Star Bus Awards
9. Buddy Days
10. Weekly Meadow View News Broadcasts

LIFE SKILLS

Meadow View is committed to helping each student develop skills for lifelong success. Our Life Skills curriculum covers the following skills:

SENSE OF HUMOR: To laugh and be playful without harming others.

PATIENCE: To wait calmly for someone or something.

PERSEVERANCE: To keep at it.

FRIENDSHIP: To make and keep a friend through mutual trust and caring.

COOPERATION: To work together toward a common goal or purpose.

EFFORT: To do your best.

INTEGRITY: To act according to a sense of what's right and wrong.

FLEXIBILITY: To be willing to alter plans when necessary.

RESPONSIBILITY: To respond when appropriate; to be accountable for your actions.

INITIATIVE: To do something because it needs to be done.

CURIOSITY: A desire to investigate and seek understanding of one's world.

ORGANIZATION: To plan, arrange and implement in an orderly way; to keep things orderly and ready to use.

CARING: To feel and show concern for others.

PROBLEM-SOLVING: To create solutions in difficult situations and everyday problems.

COMMON SENSE: To use good judgment.

PRIDE: Satisfaction from doing your personal best.

COURAGE: To act according to one's beliefs.

A variety of instructional and extension activities have been planned for classrooms, grade levels and the entire school community for use throughout the school year that teach, practice and reinforce Meadow View's Life Skills Curriculum.

Meadow View School Expectations and Settings Matrix

	Be Kind	Be Responsible	Be Safe
Arrival	1. Enter only through student doors (front/back)- office doors are for staff/visitors 2. Calmly enter the building 3. Wait patiently for doors to open	1. Keep school grounds clean 2. Pick up trash 3. Stay off of plants and out of planters	1. Walk wheels on sidewalks 2. Lock bikes to bike racks 3. Walk on sidewalk behind white line after exiting bus 4. Keeps hand, feet and objects to self 5. Cross only at the crosswalks

Dismissal	<ol style="list-style-type: none"> 1. Calmly exit building 2. Walk wheels on sidewalk 	<ol style="list-style-type: none"> 1. Keep school grounds clean 2. Wait to be dismissed by teachers 3. Pick up trash 4. Stay off plants and out of planters 5. Leave school ground by 2:45pm 	<ol style="list-style-type: none"> 1. Wait for bus or car on sidewalk behind white line 2. Cross only at crosswalks 3. Watch for cars, buses, bikes, etc. 4. Keep hands, feet and objects to self
Classroom	<ol style="list-style-type: none"> 1. Use nice words to students and staff 2. Keep your desk area neat 3. Do your best work 4. Use a quiet indoor voice 	<ol style="list-style-type: none"> 1. Put garbage/recycling in appropriate bins 2. Use objects appropriately 3. Keep classroom clean 	<ol style="list-style-type: none"> 1. Follow directions the first time 2. Keep your body in your own space 3. Keep hands, feet and objects to self.
Hallways	<ol style="list-style-type: none"> 1. Be respectful of classes in session 2. Use a quiet voice 	<ol style="list-style-type: none"> 1. Keep hands off walls and school displays 2. Walk directly to destination 3. Put garbage/recycling in appropriate bins 4. Keep hallways clean 	<ol style="list-style-type: none"> 1. Walk on the right side of the hallway 2. Keep hands, feet and objects to self 3. Allow room for staff and students to pass
Lockers	<ol style="list-style-type: none"> 1. Use assigned lock only 2. Allow space for others to use their lockers 3. Open and close locker doors quietly 	<ol style="list-style-type: none"> 1. Keep lockers and locker area clean 2. Report locker problems to office 3. Use only appropriate decorations 	<ol style="list-style-type: none"> 1. Keep combinations private 2. Leave valuables at home 3. Keep area outside of locker clear

Restrooms	<ol style="list-style-type: none"> 1. Respect people's privacy 2. Take turns and wait patiently 3. Use quiet voice 	<ol style="list-style-type: none"> 1. Carry a bathroom pass 2. Keep water in the sink 3. Put paper towels in garbage cans 4. Conserve paper towels 	<ol style="list-style-type: none"> 1. Walk quietly and quickly to and from the restrooms 2. Wash your hands with soap
Lunch	<ol style="list-style-type: none"> 1. Use good table manners 2. Talk quietly with others 3. Eat your own food 	<ol style="list-style-type: none"> 1. Clean area when finished eating 2. Put trays away quietly and correctly 3. Report spills to staff 4. Push in chairs when leaving 	<ol style="list-style-type: none"> 1. Wait patiently in line 2. Walk safely and quietly 3. Manage food trays carefully 4. Wait to be dismissed
Recess	<ol style="list-style-type: none"> 1. Use equipment appropriately 2. Play fair and follow game rules 	<ol style="list-style-type: none"> 1. Put equipment away correctly when done 2. Line up when the whistle blows 3. Keep area clean 	<ol style="list-style-type: none"> 1. Follow adult directions 2. Problem solve responsibly 3. Keep hands, feet and object to self
Gyms	<ol style="list-style-type: none"> 1. Follow game rules 2. Follow locker room rules 	<ol style="list-style-type: none"> 1. Enter and exit through right side of door 2. Stop when the whistle blows 3. Clean up after activities 	<ol style="list-style-type: none"> 1. Stay off of bleachers 2. Use equipment appropriately 3. Play safely and fair 4. Follow adult directions

Assemblies	<ol style="list-style-type: none"> 1. Applaud appropriately 2. Sit so others can see 3. Follow adult directions 4. Listen with a quiet body 	<ol style="list-style-type: none"> 1. Sit in designated area 2. Walk to your seat 3. Keep area clean 	<ol style="list-style-type: none"> 1. Enter and exit quietly and in order 2. Stay with your class 3. Hands, feet and objects to self
Computer Labs	<ol style="list-style-type: none"> 1. Be patient when asking for help 2. Use quiet voices 3. Leave the lab clean 	<ol style="list-style-type: none"> 1. Use materials appropriately 2. Report computer problems to staff 3. Used assigned computer 4. Honor User Agreement 	<ol style="list-style-type: none"> 1. Throw food/drink away before entering 2. Keep hands, feet and objects to self
Library	<ol style="list-style-type: none"> 1. Wait patiently to check out books 2. Put books away correctly 3. Return books on time 4. Use a quiet voice 	<ol style="list-style-type: none"> 1. Put garbage/recycling in appropriate bins 2. Treat books with care 3. Report damaged items to staff 	<ol style="list-style-type: none"> 1. Enter and exit quietly 2. Throw food/drink away before entering
Office	<ol style="list-style-type: none"> 1. Use a quiet voice 2. Stay in your area with a quiet body 3. Have appropriate interactions with other students and staff 	<ol style="list-style-type: none"> 1. Hold onto all materials 2. Carry hall pass/note from teacher 3. Keep area clean 4. Put garbage/recycling in appropriate bins 	<ol style="list-style-type: none"> 1. Wait patiently for assistance 2. Walk safely to office 3. Follow adult directions

PROCEDURES & GUIDELINES

Buy/Sell/Trade

Students shall not buy/sell or trade items at school. This includes trading cards.

Cell Phones

Students may not use cell phones on school grounds **from bell to bell**. Phones brought to school must be turned off before the beginning bell at 8:30am and kept inside the student's backpack, locker or cubby and should not be visible until the ending bell at 2:30pm at the end of the school day.

Consequences:

1st offense: Phone brought to the office and stored in the vault. Parent called. Phone returned end of day.

2nd offense: Phone brought to the office. Office referral is written. Parent meeting requested.

Closed Campus: Meadow View is a closed campus and students may not leave the grounds at any time during the school day without permission from the office and a parent or guardian. Students may not go home for lunch.

Lockers

Both hall and PE lockers are available to students in grades 6, 7 and 8. Lockers are provided for the storage of books, coats and other personal items. They are assigned to students at the beginning of the school year and students are not permitted to change lockers or share lockers with any other student. A student has full responsibility for the security of the locker and is responsible for making certain it is locked and that the combination is not available to others. The lockers are NOT designed for maximum security and valuables should never be stored in the student's locker. The school assumes no responsibility for the safeguard of articles left in lockers. Student should expect that lockers will be checked or inspected by the school at any time without prior notice to assure that such areas are not being used for any illegal or unauthorized purpose, for maintenance, proper sanitation, mechanical condition or to reclaim district property. Searches of lockers will be based upon the reasonable suspicion standard. Prohibited items will be removed and held by the school or turned over to the police. Failure to comply with these expectations and guidelines may result in the loss of use of a locker.

Students should comply with the following locker guidelines:

- a. Keep your combination to yourself. Other students' combinations belong to them. You should not have or use combinations other than your own.
- b. Close the locker by lifting the handle prior to putting the lock back on the locker.
- c. Assigned students are responsible for lost or damaged locks. Replacement cost of a lost or damaged lock will be paid by the student before another lock is issued.
- d. The security of the locker is your responsibility. Be certain to completely close the locker after each use.
- e. Locker decor should be appropriate for the school environment. Photos, visual images, language, etc. displayed must fit within dress and student conduct codes.

Public Displays of Affection

Public displays of affection such as hugging, kissing, holding hands, etc., are not appropriate for school and are prohibited.

Skateboards, Scooters, Skates, Heelies, and other wheeled gear

Students may use skateboards, scooters, skates, etc. to and from school, but may not skate around the school grounds, sidewalks, bus lanes, or parking areas. Students should remove skates when they reach the bike racks. The school does not assume any responsibility for lost or stolen skates or skateboards.

Student Dress:

Meadow View School expects that all students will dress in a way that is appropriate for the school day. Student dress choices should respect the District's intent to sustain a community that is inclusive of a diverse range of identities.

The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group.

Basic Principle: Certain body parts must be covered for all students at all times.

Clothes must be worn in a way such that genitals, buttocks, breasts, are fully covered with opaque fabric. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

Students Must Wear:

- A Shirt (with fabric in the front that meets the waistband, back, and on the sides under the arms), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- Shoes

Students May Wear, as long as these items do not violate the basic principles above:

- Religious headwear
- Fitted pants, including opaque leggings, yoga pants and "skinny jeans"
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps; halter tops
- Athletic attire

Students Cannot Wear:

- Violent language or images (including weapons)
- Images or language depicting drugs or alcohol (or any illegal item or activity)
- Hate speech, profanity, or items marked with illustrations, words or phrases that have sexual innuendos are vulgar or obscene or promote behavior violating school conduct standards
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups
- Any clothing that reveals visible undergarments

- Swimsuits (except as required on field trips)
- Accessories that could be considered dangerous or could be used as a weapon
- Hoods may not be worn while in the building
- Hats are allowed at recess and lunch (*There will be class parties, spirit days, teacher permission and rewards, etc. where hats may be allowed during the school day*).
- Gang related clothing

Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below.

Students in violation of the dress guidelines will be provided three options to be dressed to code during the school day:

1. Students will be asked to put on their own alternative clothing, if already available at school, to be dressed to code for the remainder of the day.
2. Students will be provided with temporary school clothing to be dressed to code for the remainder of the day.
3. If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.

These dress code guidelines shall apply to regular school days, as well as any school-related events and activities, such as departure ceremonies, dances and field trips.

Suspension from School

Students who are serving an out-of-school suspension may not be on school property without the permission of a building administrator. Any student who receives an in-school or out-of-school suspension may not attend after-school or evening events on the day the suspension was served.

Tardy Guidelines

Tardy is defined as NOT in the classroom and prepared for class at the published/announced start time. Students with chronic tardy problems will be referred to an administrator. Administrators will inform parents and assist families to ensure students arrive promptly on a regular basis. Students may be expected to make up time missed at recess and/or after school with parent notification. **Attendance is taken at the beginning of every class period for grades 6-8.**

Continued on the next page...

Tardy guidelines for students in grades 6-8:

1. If a student is tardy, the teacher writes a "Tardy Slip" and gives a copy to the student and one copy to the Tardy Room. The student is responsible for serving the 15 minutes of detention before they leave for lunch.
2. When the student serves the tardy detention, the tardy slip is signed by the Tardy Room Monitor and put in the homeroom teacher's box. If a student has more than 3 tardies in any nine-week period, the student is referred to the office for a phone call home from the office.
3. When a student FAILS to serve a tardy detention, the tardy slip is returned to the issuing teacher. The teacher tells the student that the time has doubled (30 minutes) and sends the tardy slip to the tardy room. If a student FAILS to attend detention the second time, the issuing teacher will be notified and he/she will write an office referral. The administrator will contact the parent and issue a consequence.

VIOLETIONS OF STUDENT GUIDELINES

Level I: Minor Misbehavior

Meadow View's behavior expectations apply to all students while at school, at all school-sponsored activities and while traveling to and from school. Level I, minor misbehavior, is not of a serious or sustained nature and strategies are used to teach more appropriate behavior so students know what is expected of them. Logical and related consequences for misbehaviors are applied. When students choose not to follow the student guidelines they will be corrected in one or more of the following ways:

At Meadow View, Level I consequences may include:

1. Verbal reminders and discussions about appropriate behavior, use of a problem solving form or apology form as appropriate
2. Time provided to refocus, followed by use of a problem solving form or apology form
3. Short term withholding of privileges (i.e. time to reflect and problem solve during recess or free time)
4. Parent contact and conference
5. Student Behavior Incident Report form filed in homeroom and sent home for parent notification
6. Contact and conference with school counselor or administrator
7. Other appropriate strategies developed by teachers and/or administrators
8. Reflection

Level II: Serious or Unsafe Behavior

When students engage in any serious infractions described above, an Office Discipline Referral will be completed by a staff member and given to the principal, assistant principal or designee. The teacher who writes a referral or an administrator will contact the parents regarding the misbehavior as soon as practical or enlist administrative support. Upon receipt of the office referral, the administrator will investigate the incident, determine whether a violation has occurred, provide the student with an opportunity to tell his/her version of the events, determine the most appropriate action to take, inform the student of the disciplinary action to be taken, and contact the student's parents or guardian. A summary of the incident and action taken will be placed in the

student's school record and any required District report of the incident will be compiled and sent to the District Office. When determining consequences for misbehavior, the administrator will consider: (a) the seriousness of the infraction, (b) the age of the student, (c) his/her history of misbehavior and prior office referrals and (d) other pertinent information. The principal, assistant principal (or designee) will administer consequence(s) from the list below, as appropriate. Because student behavior programs vary in degree, corrective action to be taken must be determined by the professional judgment of the administrator.

At Meadow View, Level II consequences may include:

1. Conference with parent, teacher and administrator
2. Loss of privileges
3. Lunch or after school detention
4. Community service
5. Suspension in or out of school (see "Your Rights and Responsibilities")
6. Behavior support plan or contract
7. Monetary restitution for damaged property
8. Expulsion

At Meadow View, Level II Behaviors are serious or unsafe behaviors defined as:

WORKING DEFINITIONS FOR MAJOR INFRACTIONS

Abusive language / inappropriate language / profanity- Verbal or written messages that include swearing, name calling, use of words, or obscene gestures in an inappropriate way, regardless of the method of delivery (i.e.: Internet, social networking, etc.).

Alcohol - Possession, use, or distribution of alcohol.

Arson - Student plans and / or participates in malicious burning of property.

Bomb threat / False alarm - Student delivers a message of possible explosive materials being on-campus, near campus, and / or pending explosion. Student makes a false report of an emergency.

Combustibles - Student is in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, gasoline, and lighter fluid).

Defiance/ Disrespect/ Insubordination / Non-compliance - Student engages in refusal to follow directions, talks back and/or delivers socially rude interactions.

Disruption - Student engages in behavior causing an interruption in a class or activity. Disruption includes sustained loud talking, yelling, or screaming; noise with materials; horseplay or roughhousing; and/or sustained out-of-seat behavior.

Dress Code Violation - Student wears clothing that does not fit within the dress code guidelines according to student handbook.

Drugs - Possession, use or distribution of illegal drugs and/or controlled substances or imitations and/or paraphernalia.

Fighting - Student is involved in mutual participation in an incident involving physical violence.

Physical Aggression – Intentional actions involving serious physical contact where injury may occur (e.g.: hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.).

Fire Alarm - Student intentionally activates the alarm system in the building when there is no fire.

Forgery / Theft - Student is in possession of, distributed, or removed someone else's property or has signed a person's name without that person's permission.

Gang Affiliation Display - Student uses gesture(s), symbol(s), dress, and/or speech to display affiliation with a gang.

Harassment / Bullying/Threat (including cyber harassment or bullying) - Student delivers disrespectful messages (verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes. Disrespectful messages include negative comments based on race, religion, gender, sexual orientation, physical characteristics, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities or other personal matters. (See Bethel District Harassment Policy)

Inappropriate Display of Affection - Student engages in inappropriate (as defined by school) verbal and/or physical gestures/contact, of a sexual nature. Public displays of affection such as hugging, kissing, holding hands, etc., are not appropriate for school and are prohibited.

Inappropriate Location/Out of Bounds - Student is in an area that is outside of school boundaries (as defined by school).

Lying / Cheating - Student makes a verbal or written statement that is untrue and/ or deliberately violates classroom or teacher rules.

Other - Problem behavior causing this referral is not listed above. Staff using this area will specify the problem behavior observed.

Skipping class- Student leaves or misses class without permission.

Technology Violation -Student engages in inappropriate (as defined by school) use of cell phone, pager, music/video players, camera, computer and/or other electronic device.

Tobacco – Possession, use, or distribution of tobacco and/or paraphernalia.

Vandalism / Property Damage - Student participates in an activity that results in destruction or disfigurement of personal or school property.

Weapons - Student is in possession of knives or guns (real or look alike), or other objects used to cause bodily harm.

First Student/ Bethel School District K-8 Bus Expectations

Bus Transportation: Bethel School District contracts with First Student to provide transportation to and from school for students outside of walking distance to the school. In addition, Bethel contracts with First Student to provide transportation for field trips for schools.

Cooperatively, First Student and Bethel School District have created bus riding expectations for all Bethel students. Drivers will recognize students for meeting those expectations and consequences are in place for those students who don't meet the expectations. Below are the bus expectations for students, followed by the consequences for those who are not following the expectations when riding First Student transportation.

First Student/Bethel School District K-8 Bus Expectations			
BUS	Be Safe	Be Responsible	Be Respectful
Waiting for the bus	Remain at a safe distance from where the bus stops (4 giant steps from the bus).	Arrive at the bus stop 5 minutes before your scheduled pick-up time.	Use appropriate language, topics, tone, and volume.
	Keep hands, feet, and objects to yourself	Keep your bus stop area neat and clean	
Entering the bus	Listen and watch for driver directions	Be seated quickly and stay seated	Use appropriate language, topics, tone, and volume.
	Keep hands, feet, and objects to self		
Riding the Bus	Stay seated facing forward	Follow driver directions at all times	Use appropriate language, topics, tone, and volume.
	Keep aisles and emergency exits clear	Keep your area on the bus clean	

	Keep self and objects inside the bus	Stay seated unless driver gives permission.	
	Keep hands, feet, and objects to self		
Exiting the bus	Listen and watch for driver directions	Take all personal items when exiting buses	Take turns exiting seats
	Keep hands, feet, and objects to yourself	Report vandalism	Use appropriate language, topics, tone, and volume.
	Walk down steps one at a time holding the handrail.	Report to the driver if you see a student sleeping or hiding on the bus.	
Evacuation	Listen and watch for directions	Follow driver directions	Exit quickly and safely
	Stay quiet	Help others when appropriate	
	Leave belongings on bus		

Consequences for students who fail to meet the expectations when riding a First Student bus:

The bus driver shall issue a citation of transportation regulations. Students who receive a citation must present the citation to their guardians and their school administrator.

- Upon receipt of the first and/or the second citation, the student must have the signature of both the guardian and the building administrator before full riding privileges are restored.
- Upon receipt of the third citation, or if the seriousness of any violation dictates, the student's privilege of riding *may* be suspended for five (5) days.
- Upon receipt of the fourth citation, or if the seriousness of any violation dictates, the student's privilege of riding *may* be suspended for ten (10) days.
- Upon receipt of the fifth citation, or the seriousness of any violation dictates, the student's privilege of riding *may* be suspended for the remainder of the school year.
- Throwing of any object while on the bus *may* result in a 5 day suspension.
- All citations must be signed by the guardian and appropriate school official within 3 days of issuance or student *may* be denied transportation until all signatures are on the citation and it has been returned to the driver.

Playground Expectations-Elementary

1. Follow all school rules: **Be Kind, Be Responsible, Be Safe**
2. Play safely and fairly at all times
3. Use equipment appropriately
4. Go straight out to the playground at recess. Please do not play in the hallways or outside by the classrooms
5. Keep electronics and trading cards at home
6. No spitting
7. Play only on the blacktop when it has been raining and grassy areas are muddy
8. Only leave the playground with adult permission
9. Put all equipment back on cart after use
10. Snacks permitted during morning recess only. Students must stay in bench area and dispose of trash properly
11. At the end of recess when the whistle blows, stop playing, put equipment away and lineup quickly and safely
12. Report any problems to a recess supervisor

K-3 (North Playground) Boundaries

- Top of the hill. (South Boundary) stay on playground side of bushes
- Corner of building by room 9. (West Boundary)
- Concrete wall and chain link fence. (North Boundary)
- Sidewalk between swings and turf field. (East Boundary)
- Stay out of planter box near play structure. Brick around planter is for sitting only.

Tire Swing

- No more than 3 riders at a time, sitting on bottoms with feet in center of tire. Single riders should sit with bottom in center of tire
- Start counting slowly OUT LOUD to 60 when the swing starts. Keep counting even if the swing stops.
- One pusher at a time. Form two lines-one for pushing and one for riding behind the yellow poles
- Respect student's choices on how high they want to swing

Swings

- Play in areas away from the moving swings
- Only one rider per swing at a time
- Sit on the swing on your bottom
- Jumping off the swing is dangerous
- Swing only forward and backwards, no sideways/twisting swings
- If rider wants to be pushed, one person may push from behind the swing
- To take turns, stand on wooden frame-count slowly OUT LOUD to 60

Spinning Wheel

- Only 3 kids at a time on the wheel
- Hang on with hands only

Slides

- One person at a time on the slide
- Go feet first on your bottom
- You may only go down the spiral slide
- You may climb up the little slide if no one is coming down

Play Structures

- Jumping down from the play structure is not safe
- Students need to go across monkey bars on their own
- Equipment (balls, ropes, etc.) needs to stay on the blacktop, the grass or turf
- Walk on the play structures
- Stay inside the bridges at all times
- Go across monkey bars with hands only
- Stay off the top of the monkey bars

Glider

- One person at a time waiting on the step
- One rider at a time, down and back
- If not returning, gently slide the glider handle back to the next person in line
- Students must go across on their own
- Keep hands off students while they are in motion

Climbing Ladder

- Only two students at a time
- Hand and feet must remain to self
- Students may climb up or down the ladder

Wall Ball

- Serve or hit any way you want
- The ball must bounce on the ground and then the wall inside the lines
- Interference is a redo
- The first person in line is the "referee"
- Cannot get out on a serve

Wall Ball / Kickball Rules

- Two players play at a time on the court with the appropriate ball
- The judge is the first person in line. The judge is the only one to call if students are out. Students should not argue with the judge.
- The new player always serves first

- There are no outs on the first serve of the first turn
- Players get three touches on the ball to get it to the wall. They can use their hands, arms, wrists, feet and legs to stop the ball, then kick to get it to the wall
- The third touch on the ball must be a kick
- Kicking the ball purposely so it goes to the other side of the court is not allowed
- There are no replays
- Players cannot get in front of the ball to block it or they will be out
- Player cannot hit or kick other players with the ball or they will be out
- If the ball leaves the court, the kicker must go get the ball
- If the ball goes over the top or to the side of the wall, then the kicker is out
- Rules cannot be changed

Tetherball

- Stay on your side
- Hit the ball with hands only
- Keep hands off the rope
- The first person in line is the judge

Basketball

- Follow all school rules
- Wear closed-toed shoes
- Shoes must be secured tightly so they stay on
- Half court games are okay
- Choose teams fairly and allow all students to play
- Teams can have up to six players
- Adult supervisors may pick teams when necessary

Soccer

- Keep hands, feet and body to self
- Use your feet only, except for the goalie
- Slide kicks are not allowed
- Wear closed-toed shoes
- Shoes must be secured tightly so they stay on
- Choose teams fairly and allow all students to play
- Adult supervisors may pick teams when necessary

Turf Field Expectations

- All water bottles and jackets must be placed on the track and not on the fence
- Stay off the fence
- No spitting
- Eat food and finish drinks before getting on the turf field

Recess Expectations: Upper Grades

- Follow all school rules: **Be Kind, Be Responsible, Be Safe**
- Play safely at all times
- Use equipment appropriately
- Go straight out to the playground at recess
- Chase games are allowed as long as students keep their hands to themselves
- Keep electronics and cell phone in your locker or at home
- No spitting
- Stay/play on blacktop when it has been raining and grassy areas are muddy
- Only leave the playground with adult permission
- Put all equipment back after use
- At the end of recess when the whistle blows, stop playing, put equipment away and line up
- Keep your hands and feet to yourself at all times
- Finish all food and drink before you come out to recess

Boundaries

- End of blacktop. (South Boundary)
- Outside gym wall. (West Boundary)
- Sidewalk by elementary doors. (North Boundary)
- Turf field. (East Boundary)

Play Structures

- Jumping down from the play structure is dangerous
- Equipment (balls, ropes, etc.) needs to stay on the blacktop, the grass or turf.

Wall Ball

- Serve or hit any way you want
- The ball must bounce on the ground and then the wall inside the lines
- Interference is a redo
- The first person in line is the "referee"
- Cannot get out on a serve

Basketball (including Basketball, Football, Soccer, Kickball)

- Keep hands, feet and objects to self
- Wear closed-toed shoes
- Shoes must be secured tightly so they don't fly off
- Only one game per court
- Choose teams fairly and allow all to play
- Adult supervisors may pick teams when necessary
- Use respectful words towards peers

Soccer

- Keep hands, feet and body to self
- Use your feet only
- Slide tackling is unsafe
- Wear closed-toed shoes
- Shoes must be secured tightly so they don't fly off
- Only one game per field
- Choose teams fairly and allow all to play
- Adult supervisors may pick teams when necessary
- Use respectful words towards peers

Football

- Two-hand, gentle touch only
- Wear closed-toed shoes
- Shoes must be secured tightly so they don't fly off
- Only one game per field
- Choose teams fairly and allow all to play
- Adult supervisors may pick teams when necessary
- Use respectful words towards peers

Turf Field Expectations

- All water bottles and jackets must be placed on the track and not hung on fence
- Stay off the fence
- No spitting
- Stay out of the Bucks (portable bathrooms)

BETHEL SCHOOL DISTRICT POLICY

Harassment and Discrimination Procedures

“School Board Policy JFCF prohibits harassment, including intimidation, bullying, hazing, menacing, and acts of cyberbullying will not be tolerated in the Bethel School District. Teen dating violence is unacceptable behavior and prohibited. This includes the area immediately adjacent to school grounds, on school-provided transportation or at any official school bus stop, activity, program, event, internship, or trip sponsored by the District. Additionally, incidents of harassment, including intimidation, bullying, hazing, menacing, cyberbullying and teen dating violence that interfere with or disrupt the educational process are prohibited. Retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is also strictly prohibited. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.”

More detailed information on the district policy and definitions of harassment, discrimination, and bullying can be found in the complete Bethel School Board Policy at www.bethel.k12.or.us/district/school-board/ using the *District Policies* link.

Bethel School District Policy on Threats

When an administrator receives a report of a threat, he/she may:

1. Immediately remove the student from any class.
2. Place the student in a setting where the student will receive immediate attention from appropriate school or law enforcement personnel.
3. Require the student to be evaluated by an appropriately qualified professional before returning to class.
4. Within 12 hours of discovery of a targeted list or learning of a threat, the administrator will notify by phone personally:
 - a. the parent of any student violating this policy and the discipline imposed; parents of a student when the student’s name appears on a targeted list that threatens harm or violence to the students on the list; when threats are made by another student; or any school employee whose name appears on a targeted list threatening violence or harm to the district employee.
 - b. Written follow up notification will be sent within 24 hours after the discovery of a threat or targeted list.
 - c. The administrator will also notify the district office upon learning of a threat.

Student Gender Identity and Expression- (See Policy JFD: Effective date 5/16)

The District believes that all students deserve to be safe. Students who express or identify differently than their gender assigned at birth should not experience exclusion, discrimination, harassment, and/or bullying. The District is entrusted by the community to provide a welcoming, safe, and inclusive learning environment for all students which may require supports to help ensure their physical, psychological, and educational well-being.

Federal law, Oregon law, and Bethel Board policy require equal opportunity in education, and prohibit discrimination on the basis of gender identity and expression.

The superintendent or designee is responsible for developing appropriate administrative regulations, procedures and/or guidelines for implementation of this policy in order to create a welcoming, safe, and inclusive learning environment for every student; to promote physical and psychological safety of students who express or identify differently than their gender assigned at birth; and to affirm the right of every student to an equal educational opportunity and respectful treatment in their own gender identification and expression.

Cooperation with Law Enforcement Agencies (School Board Policy KN and Administrative Rule KN)

School officials have a dual responsibility. They must safeguard the rights of students and even represent students in certain situations. They also must cooperate with law enforcement officers in the legitimate pursuit of their duties.

Investigation by Law Enforcement Officers

Law enforcement officers investigating a case involving an illegal act in which a student may be involved or about which the student may have information, shall contact the administrator or designee before any effort is made to question a student at school during school hours.

Contacting Parents/Guardians Investigations Related to Illegal Acts that Occur Off Campus and are not School Related: Prior parent/guardian contact is not required for a law enforcement officer to interview a student who may be a witness to an illegal act. If a law enforcement officer intends to question or arrest a student related to alleged involvement in illegal acts that occur off campus and are not school related, the administrator or designee will make every reasonable effort to contact the parent/guardian, unless notification would hinder the investigation (such as child abuse cases). If the administrator or designee is unable to reach the parent/guardian, the officer shall not be delayed while additional attempts at notification take place.

More detailed information on the district policy related to cooperation with law enforcement can be found in the complete Bethel School Board Policy at www.bethel.k12.or.us/district/school-board/ using the *District Policies* link.

Title IX Bethel School District Policies and Coordinators

The Bethel School District does not discriminate or harass individuals or groups on the basis of perceived or actual race, religion, color, citizenship, national or ethnic origin, mental or physical disability, pregnancy, familial status, economic status, veteran's status or genetic information, gender or gender expression, parental or marital status, sex, sexual orientation in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act; and the Americans with Disabilities Act Amendments Act of 2008.

More information on Title IX Bethel School District Board Policies and Coordinator contact information can be found at <http://www.bethel.k12.or.us/district/title-ix/>

All Bethel School Board Policy can be found at www.bethel.k12.or.us/district/school-board/ using the District Policies link.