

IKF. GRADUATION REQUIREMENTS
Adopted: 9/2018

BETHEL DIPLOMA

Students graduating from a Bethel high school must earn the following credits.

Subject	Requirements
English Language Arts	4
Math (Algebra I level and above)	3
Science	3
Social Sciences	3
Health	1
Physical Education	1
Personal Finance / Economics*	0.5
Arts/World Language/Career & Technical Education**	3
Electives	5.5
Total Credits	24
*Personal Finance is required at Willamette High School. At Kalapuya High School, students may take Personal Finance or Economics. **In any combination.	

Courses that satisfy these requirements are listed in the high school curriculum guide.

To receive a diploma, in addition to credit requirements as outlined in OAR 581-022-2000, a student must:

1. Demonstrate proficiency in the Essential Skills of Reading, Writing and Apply Mathematics;
2. Develop an education plan and build an education profile;
3. Demonstrate extended application through a collection of evidence; and
4. Participate in career-related learning experiences outlined in the education plan.

The district will allow English Language Learner (ELL) students to demonstrate proficiency in the Essential Skill of Apply Mathematics, in a variety of settings, in the student’s language of origin for those students who by the end of their 11th grade year are:

1. On track to meet all other graduation requirements; and
2. Unable to demonstrate proficiency in the Essential Skills in English.

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The district will allow ELL students to demonstrate proficiency in Essential Skills other than Apply Mathematics, in a variety of settings, in a student’s language of origin for those students who by the end of their 11th grade year:

1. Are on track to meet all other graduation requirements;
2. Are unable to demonstrate proficiency in the Essential Skills in English;
3. Have been enrolled in a U.S. school for five years or less; and
4. Receives at least a proficient on the English Language Proficiency Assessment (ELPA 21).

The district will as appropriate and available develop procedures to provide assessment options as described in the *Test Administration Manual*, in the ELL student’s language of origin for those ELL students who meet the criteria above, and will develop procedures to ensure that locally scored assessment options administered in an ELL student’s language of origin are scored by a qualified rater.

Essential Skills Appeal

A student or parent/guardian who wishes to appeal the denial of a diploma based on failure to meet the essential skill requirements will follow this process:

1. Contact the principal of the student’s school and submit an appeal in writing by June 1.
2. The principal shall discuss the issue with the complainant, evaluate the evidence and render a decision within 10 working days of receiving the written appeal.
3. If the principal affirms the decision to withhold the student’s diploma, the complainant may submit an appeal to the Superintendent within five working days of the principal’s decision. The Superintendent or designee shall meet with the complainant, evaluate the evidence, and render a decision within 10 working days after receiving the appeal.
4. The appeal process allows that:
 - a. The time limits stated may be extended by mutual agreement of the complainant and the administration.
 - b. The complainant may withdraw an appeal at any time.
 - c. All decisions shall be in writing and include supporting rationale. Copies of all decisions and recommendations shall be furnished promptly to all parties of interest.

HONORS DIPLOMA

This is a special diploma awarded at graduation by Willamette High School to recognize those students who take a more rigorous course of study that will better prepare them for success in college. Students receiving an Honors Diploma must meet the following requirements:

Subject	Requirements
English Language Arts*	4
Math*	4
Science*	4
Social Science*	4
Health	1
Physical Education	1
Second Language **	3

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Personal Finance	0.5
Electives	6.5
Total	28
<i>*core classes</i>	
<i>** 3 credits in one language or 2 credits in each of two languages</i>	
Students who earn an International Baccalaureate diploma will automatically have completed the requirements for an Honors Diploma.	

Students earning the Honors Diploma must also meet all of the requirements of the Regular Diploma in the areas of:

1. Essential Skills
2. Educational Plan and Profile
3. Participate in career related learning experiences
4. Earn a minimum 3.5 GPA and a minimum grade of C in core classes
5. Complete at least 2 advanced courses (year long)

In addition, students earning an Honors Diploma must complete 150 hours of community service. These hours:

1. May be completed over the four years of high school
2. Must be voluntary, non-curriculum based, and non-paid
3. Must benefit the school, local or global community

MODIFIED DIPLOMA

The district shall award a modified diploma only to students who have fulfilled all state requirements below and have demonstrated the inability to meet the full set of academic content standards for a high school diploma, even with reasonable modifications and accommodations. To be eligible for a modified diploma, a student must have a documented history of:

- An inability to maintain grade level achievement due to significant learning barriers; or
- A medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students who, while in grade nine through completion of high school, complete 24 hour credits which shall include:

Subject	Requirements
English Language Arts	3
Mathematics	2
Science	2
Social Science	2
Health Education	1

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Physical Education	1
Personal Finance*	0.5
Career Technical Education/The Arts/ World Language	1
Additional units of credit as specified in the Education plan of the student	11.5
Total	24
<p>All courses must contain substantial academic content, although they may be modified to meet the student’s specific needs. *Personal Finance is a district requirement and students can apply for a waiver from school administration.</p>	

In addition to credit requirements as outlined in OAR 581-022-2010, a student must:

1. Develop an education plan and build an education profile; and
2. Demonstrate extended application through a collection of evidence.

A student must also demonstrate proficiency in the Essential Skills with reasonable modifications and accommodations.

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

- a. For a student on an Individual Education Program (IEP), any modifications to work samples must be consistent with the requirements established in the IEP. Modifications are changes to the achievement level, construct, or measured outcome of an assessment. This means that the IEP or school teams responsible for approving modifications for a student’s assessment may adjust the administration of the assessment and/or the assessment’s achievement level.
- b. For a student not on an IEP, any modifications to work samples must have been provided to the student during his/her instruction in the content area to be assessed, and in the year in which the student is being assessed, and modifications must be approved by the school team.

Students not on an IEP or Section 504 plan may not receive a modified Smarter Balanced Assessment.

- c. A school district or public charter school shall determine which school teams shall decide if a student will work toward obtaining a modified diploma. A student’s school team must include an adult student and or parent/guardian of the student.
- d. A school district or public charter may award a modified diploma to a student only upon the consent of the parent or guardian of the student or upon the consent of the adult student or emancipated minor student. A district or school must receive the consent in writing and during the school year in which the modified diploma or the extended diploma is awarded:
 - i. If the student is under 18, consent must be received from the parent or guardian;
 - ii. If the student is under age 18 and emancipated, consent may be received from the student;
 - iii. If the adult student is 18 or older, consent must be received from the student or guardian;

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- iv. If the student is under guardianship from the courts, consent must come from the court-appointed authority.
- e. A student’s school team shall decide that a student should work toward a modified diploma no earlier than the end of the 6th grade and no later than 2 years before the student’s anticipated exit from high school. A student’s school team may decide to revise a modified diploma decision.
- f. The student’s school team may decide that a student, who was not previously working towards a modified diploma, should pursue a modified diploma, when the student is less than two years from anticipated exit from high school, if the documented history changed.

Beginning in grade five when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma.

EXTENDED DIPLOMA

The district shall award an extended diploma only to students who have fulfilled all state requirements below and have demonstrated the inability to meet the full set of academic content standards for a Bethel high school diploma, or a standard or modified diploma, even with reasonable modifications and accommodations. To be eligible for an extended diploma, a student must have a documented history of:

- 1. An inability to maintain grade level achievement due to significant learning barriers; or
- 2. A medical condition that creates a barrier to achievement; and
- 3. Participating in an alternate assessment no later than grade six and lasting for two or more assessment cycles; or
- 4. A change in the student’s ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

Beginning in grade five when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an extended diploma.

While in grade nine through completion of high school, a student must successfully complete 12 credits, which may not include more than six credits in a self-contained special education classroom, and will include:

Subject	Requirements
English Language Arts	2
Mathematics	2
Science	2
History, Geography, Economics or Civics	3
Health Education	1
Physical Education	1
The Arts or World Language	1
Total	12

ALTERNATIVE CERTIFICATE REQUIREMENTS

Willamette High School Certificate of Skills & Knowledge

The district shall award a Certificate of Skills and Knowledge for students who have met the following requirements:

Subject	Requirements
English Language Arts	3
Mathematics	2
Science	1
Social Studies	1
Physical Education	1
Career Pathways	1
Young Mothers and Fathers	2
Infant Toddler Center	1
Other electives	3
Total	15
Completion of a transition plan for further education. The plan will consist of formal goals and strategies to achieve the goals, completion of the LCC Placement test, and completion of the FAFSA forms.	

CERTIFICATE OF CREDIT COMPLETION

A Bethel School District ‘Certificate of Credit Completion’ will be awarded to any student who has earned all the prerequisite credits to graduate with a diploma, but has not met Essential Skills requirements in Reading, Writing, and/or Mathematics after completion of intervention coursework aimed at meeting these requirements.

Upon completion of a Certificate of Credit Completion, students may continue for an additional year to meet Essential Skills requirements and earn a Bethel diploma.

CERTIFICATE OF ACCOMPLISHMENT

Students who have an Individual Education Plan (IEP) and have taken functional curriculum may be awarded a Certificate of Accomplishment. Students may become eligible for this certificate upon successful completion of an individualized plan of study, usually after four-years of high school, as prescribed in the student’s IEP. The student’s IEP Team will determine eligibility for this certificate.

VETERANS DIPLOMA

Upon request, the district will issue a high school diploma to a person who served in the Armed Forces as specified in Oregon law, if the person was discharged or released under honorable conditions and has received either a

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General Education Development, a post-secondary degree or has received a minimum score on the Armed Services Vocational Aptitude Battery.

1. Served in the Armed Forces of the U.S. at any time during:
 - a. World War I;
 - b. World War II;
 - c. The Korean Conflict; or,
 - d. The Vietnam War

2. Served in the Armed Forces of the U.S. and was physically present in:
 - a. Operation Urgent Fury (Grenada);
 - b. Operation Just Cause (Panama);
 - c. Operation Desert Shield/Desert Storm (Persian Gulf War);
 - d. Operation Restore Hope (Somalia);
 - e. Operation Enduring Freedom (Afghanistan); or,
 - f. Operation Iraqi Freedom (Iraq).

3. Served in the Armed Forces of the U.S. in an area designated as a combat zone by the President of the United States.

FOREIGN/INTERNATIONAL STUDENTS

Year Abroad students of senior age are permitted and encouraged to participate in senior end-of-year activities such as Prom, Baccalaureate, senior breakfast and the graduation party. They are permitted to participate in graduation activities on a ceremonial basis, but they are not eligible to earn or receive a diploma.

CREDIT FOR PROFICIENCY

Students will have the opportunity to earn credit by demonstrating proficiency based on state content standards. The Oregon Department of Education will provide guidelines on how this will be implemented.

COLLEGE CREDIT OPTIONS

Willamette provides multiple opportunities for students to earn college credit through AP, IB, College Now and other dual college opportunities.

ASSESSMENT

Students may opt-out of the Smarter Balanced or alternate Oregon Extended Assessment by completing the Oregon Department of Education's Opt-out Form¹ and submitting the form to the district.

Kalapuya students can earn college credits through the Expanded Options program.

¹www.ode.state.or.us; or navigate to Teaching & Learning > Testing - Student Assessment > Smarter Balanced
6/09, 2/10, 2/11, 4/12, 5/12, 10/12, 4/14, 12/17, 4/18