

GCL. STAFF DEVELOPMENT

Compensation Guidelines for Additional Testing - Licensed

1. The District will not accept audit credit toward advancement on the salary schedule.
2. The District will accept for advancement on the salary schedule, classes conducted by the School District when the District stipulates that District credit will be granted prior to the time that the classes occur.
3. Credit past the bachelor's will be granted from the earliest bachelor's degree for which a transcript is submitted by the teacher.
4. Salary columns that are designated as B.A./B.S. plus, or M.A./M.S. plus, require that the hours indicated always be earned subsequent to the granting of the degree.
5. Undergraduate courses must receive prior approval of the District administration prior to enrollment if they are to count toward advancement on the salary schedule as hours subsequent to the bachelor's degree.
6. Only courses which have a direct relationship to the assignment of the individual will be considered as credit toward advancement on the salary schedule. (Example: Courses in woodworking and jewelry would not be appropriate to English or math, but would probably apply to shop or art assignments.)
7. Courses which are a part of a planned program leading to a degree pertinent to the teacher assignment will be considered for advancement on the salary schedule.
8. Only courses that are listed on official transcripts (transcript must bear the official seal of the institution) will be accepted as credit for advancement on the salary schedule.
9. Only certificates or directives issued by the Superintendent or designee will be counted District credit. (Usually these are given directly to participating teachers who then have the usual responsibility of making sure that they are included in their transcript file.)
10. The entire responsibility for making sure that transcripts are filed in the transcript file in the District Administration Office is that of the teacher. It is a District requirement that all transcripts of teachers relative to their assignment must be in their file in the District administration Building. It is also a requirement that all of the transcripts must be official transcripts (bearing the seal or stamp of the university or college).
11. The Transcript Review Committee will accept grade slips for courses taken, in lieu of transcripts. This is to be regarded as a temporary measure until transcripts can be made available to the District.